

MINUTES OF JANUARY 12, 2004
COFFEE CITY REGULAR CITY COUNCIL MEETING

Mayor Seward called the meeting to order at 6:30 p.m. with words of prayer. All Council Members were present. Others present were Debra Dueling, Ray Wake man, Doris Harmon, Terry Clemmons, and Mark Craig.

Next was to approve minutes of the regular meeting for Dec. 15, 2004. Council Member Amos Harmon made the motion to approve the minutes of the Dec. 15, 2004. Henry Thrikill 2nd the motion. Motion was carried.

Next was the discussion to approve the ~~was~~ expenditures for Dec.& Jan. bills. Council member Amos Harmon made the motion to accept the payment of Dec.& Jan. bills. Cindy Craig 2nd the motion. Motion was carried.

Next was the discussion about considering bids on bookkeeping. Hugh Good pasture is previously employed to keep the books for us, but his fee has increased from \$675.00 to \$750.00 monthly. We did some comparison-shopping with other CPA firms for consideration of their monthly fee. After some consideration from comparing the other bids, Council Member Joy Woods made the motion to hire Morton Financial Service (see contract) Henry Thrikill 2nd the motion. Motion was carried.

Next was the discussion about work schedule for Police Dept. working 8 ½ hour shifts with an 30 minutes lunch break, Council Member Darlene Jordan made the motion to have each officers scheduled to work 8 1/2 hour each shifts.

Next was the discussion about replacing a member on the Economic board. Darlene Jordan replied that she would serve on the EC Board. Council member Cindy Craig made the motion to accept Darlene Jordan on the EC Board. Henry Thrikill 2nd the motion. Motion was carried.

Next was the discussion about amending the wording in the Employee Handbook. Council Member Joy Woods made the motion to table the handbook until a later date. Henry Thrikill 2nd the motion. Motion was carried.

Next was the discussion about considering vouchers for Chief Strickland dispatching for Coffee City. Council Member Cindy Craig made the motion to give Chief Strickland mileage voucher for calls. Darlene Jordan 2nd the motion. Motion was carried.

Next was the discussion about how the Police Dept. will verify call duty. Council Member Cindy Craig made the motion to accept calls sheets. Darlene Jordan 2nd the motion. Motion was carried.

Next was the discussion about purchasing gas at the local gas station-Spencer Oil Company after the discussion Council Member Henry Thrikill made the motion to

purchase gas from Spencer Oil Company. Amos Harmon 2nd the motion. Motion was carried.

Next was the discussion about considering Jr.'s Mechanic for repairs and oil change Police Cars and Fire Dept. after a lengthy discussion Council Member Cindy Craig made the motion to approve of Jr.'s Mechanic for repairs and oil change on the Police Cars and Fire Dept. Amos Harmon 2nd the motion. Motion was carried.

Next was the discussion about considering another cellular phone plan. Council Member Amos Harmon made the motion to table the phone plans until February Meeting. Cindy Craig 2nd the motion. Motion was carried.

Next was to consider procedures for requesting vacation for all employees. Henry Thrikill made the motion to table this because this should correlate with your employee handbook. Cindy Craig 2nd the motion. Motion was carried.

Next was the discussion about amending the budget 2003-2004. Cindy Craig made the motion to table until later. Joy Woods 2nd the motion. Motion was carried.

Next was the Police Dept. to consider repairs on the 1999 Police Car. Cindy Craig made the motion to have the car checked out and have it repaired. Amos Harmon 2nd the motion. Motion was carried.

Next was to consider repairing the computer for the Police Dept. Amos Harmon made the motion to have the computer repaired for the Police Dept. Cindy Craig 2nd the motion. Motion was carried.

Next on the agenda was the Fire Dept. Chief Bull presented his monthly report to the Council. Next was to consider repairs on the 1979 Fire Truck. Cindy made the motion to take the truck to Jr's Mechanic and have it checked out and have the 1979 Fire Truck repaired. Amos Harmon 2nd the motion. Motion was carried.

Next Vice President of the Economic Board presented the amended EC budget to the council for approval. Cindy Craig made the motion to approve the EC amended budget. Amos Harmon 2nd the motion. Motion was carried.

Next Mr. Wakeman presented the one-half cent sales tax contract to the council for approval. Cindy Craig made the motion to accept this contract. Darlene Jordan 2nd the motion. Motion was carried.

Cindy Craig made a motion to adjourn the meeting. Darlen Jordan 2nd the motion. Motion was carried.

Mayer, Ruthie Seward
Mayor: Ruthie Seward

City Secretary: Rose Warren

COFFEE CITY, CITY COUNCIL MINUTES NOVEMBER 8, 2004

The Coffee City, City Council met for a regular scheduled meeting on Monday, November 8, 2004 at 6:30 p.m. at the Coffee City, City Hall. Mayor Mike Warren called the meeting to order at 6:30 p.m. Mayor Warren announced that a quorum was present for this meeting. All Council Members were in attendance for this meeting.

- C. No agenda changes were made.
- D. No visitors/citizen spoke to the council.
- E. Mayor Warren called the meeting from regular session into executive session to Discuss personnel policies and discuss continuing employment of Officer Finch.
- H. Amos Harmon made a motion to approve the minutes of October 11, 2004 Regular Meeting. Doris Harmon 2nd the motion. Motion was carried Unanimously with a vote of 5 to 0.
- I. Darlene Jordan made a motion to approve the checks written for September thru November expenditures. Frank Ross 2nd the motion. Motion was carried unanimously with a vote of 5 to 0.
 - 1. Amos Harmon made a motion to divide the certificate of deposit at 100,000.00 Southside Bank into three investments. Option 1 take the \$1,000,000.00 And divide it into a CD with 50,000.00 for six months, and one CD with \$25,000.00 into a monthly CD. Take the balance, which is \$25,172.27 place it into a check bearing interest account. Cindy Craig 2nd the motion. Motion was carried unanimously with a vote of 5 to 0.
 - 2. Cindy Craig made a motion to approve the Coffee City Financial Audit Performed by Gollob, Morgan, Peddy & Co., P.C. Frank Ross 2nd the motion. Motion was carried unanimously with a vote of 5 to 0.
 - 3. Amos Harmon made a motion to continue the lease agreement with HCBM Copier for another year contract. Frank Ross 2nd the motion. Motion was carried unanimously with a vote of 5 to 0.
 - 4. Frank Ross made a motion to continue Officer Finch employment throughout the Christmas Holiday. Cindy Craig 2nd the motion. Motion was carried unanimously with a vote of a 5 to 0.
 - 5. Cindy Craig made a motion to repair the 1999 Police Car. Amos Harmon 2nd the motion. Motion was carried unanimously with a vote of a 5 to 0.
 - 6. Amos Harmon made a motion to reimburse Chief Amos for the purchase of the two tires on the 2003 Police Car. Frank Ross 2nd the motion. Motion was carried unanimously with a vote of 5 to 0.


7. Frank Ross made a motion to employ Ray Threadgill with the Coffee City Police Dept. Doris Harmon 2nd the motion. Motion was carried unanimously with a vote of 5 to 0.
8. Amos Harmon made a motion to allow Officer Threadgill to use the Police Car when the Chief was out of town. Frank Ross 2nd the motion. Motion was carried unanimously with a 5 to 0 vote.

Municipal Dept gave a brief review of the amount of money brought in For the Month of October.

Police Dept gave a brief review.

Fire Dept gave a brief review.

Cindy Craig made a motion to adjourn. Doris Harmon 2nd the motion. Motion was carried unanimously. Meeting adjourned at 8:05 p.m.



Mayor, Mike Warren



Attested by City Secretary, Rose Warren